

ESSENTIALS for GOVERNANCE of 4H in Nova Scotia

As an Organization 4H in Nova Scotia needs, in principle:

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| 1. A STRUCTURE | 4H Nova Scotia incorporated under the <i>Societies Act</i> |
| 2. GOVERNANCE | Bylaws, Policies, and Procedures |
| 3. VOTING MEMBERS | Junior and Senior Youth and Trained Leaders |
| 4. REGISTRATION | Official Record of membership and active status of voting members, screened volunteers, clubs and county councils, as registered in the database |
| 5. VOTING AUTHORITY | <p>PROVINCIAL LEVEL</p> <ul style="list-style-type: none"> • AGM voting delegates: senior and trained leader voting members elected by County Councils • BoD elected by AGM delegates from nominees who are recruited from senior and trained leader voting members and who may be delegates or not <p>COUNTY COUNCIL</p> <ul style="list-style-type: none"> • AGM and County Council meetings: all senior youth and trained leader voting members can vote • Executive elected by AGM: senior youth and trained leader voting members eligible <p>CLUB</p> <ul style="list-style-type: none"> ▪ Club meetings: all youth voting members vote ▪ Executive: senior members, adult advisors |

HISTORICALLY BASED RECOMMENDED STRUCTURE

4HNS is an organization open to all youth members and trained leaders, which is governed by an AGM composed annually of no more than 47 voting members (based on size of BoD): 2 voting members: 1 senior youth voting member and 1 trained leader voting member, elected by each county council prior to the AGM (36) and the BoD (no fewer than 5 and no more than 11) and, in between AGMs, the BoD.

- Voting members in this model are both youth members—junior and senior—and all trained leaders in good standing.
- All voting members, screened adult volunteers, clubs and county councils must register and be recorded in the database.
- Directors are recruited from among voting members within 4HNS.
- The Bylaws will codify generally what clubs and county councils can do and the Board will establish Policies describing authority, duties, and responsibilities of clubs and county councils.