



# Leader Screening & Training Checklist

Thank you for your interest in becoming a 4-H Volunteer! Here is what you need to know about the different requirements to becoming Screened Volunteer or a Trained Leader.

**Screened  
Volunteer**

**Trained  
Leader**

## **4-H Volunteer Registration Form.**

Everyone must register with their Club/County each 4-H year.



## **Child Abuse Registry Check.**

The Child Abuse Register Request for Search (Form A) must be mailed to the address noted on the form. They will send you a letter with your registry results. Send that letter to the 4-H Nova Scotia office (original embossed document required but can be returned to you once validated in our office). Allow four-six weeks to receive your letter from the Department of Community Services.



## **Criminal Record Check (with Vulnerable Sector)**

To obtain your criminal record check (with vulnerable sector), you will need to collect your documents and go to your local police detachment. Some detachments may charge you for this service and this cost is not covered by 4-H Nova Scotia. Online background checks are not accepted. The original embossed document is required but can be returned to you once validated in our office.



## **Reference Forms**

Please have three reference forms filled out by non-family members who have known you for 2+ years. Once your references are on file, you do not need to submit new references when you renew your screening. This is for new volunteers only and isn't required when renewing your volunteer status.



## **Brief Interview**

4-H Nova Scotia staff will contact you for a brief telephone interview to get to know you and your experience volunteering! This is for new volunteers only and isn't required when renewing your volunteer status.



## **Commit to Kids Training**

This training is done online on your own time! You can grab a cup of coffee, create an account and get to it! You can even take breaks or complete over a couple of days.



## **Youth Safety Leader Training**

This training is facilitated by 4-H NS staff and is offered both online and in person. To attend a session, simply reach out to your Regional Program Coordinator.

